

LONDON BOROUGH OF HARROW

ORDER OF PROCEEDINGS

AT

**ANNUAL MEETING OF THE COUNCIL OF THE
LONDON BOROUGH OF HARROW, TO BE HELD
ON THURSDAY 7TH MAY 2009 AT 7.30PM
AT THE CIVIC CENTRE STATION ROAD HARROW**

OPENING OF THE ANNUAL MEETING

By approximately 7.25 pm Members' guests will have occupied the seats reserved for them in the Council Chamber or Public Gallery. By no later than 7.28 pm the Councillors of the London Borough of Harrow will have assumed their places in the Council Chamber seats assigned to them.

The Mayoress will have taken her place near the dais in the Council Chamber.

At 7.30pm: **The Procession of the Mayor** will enter the Council Chamber in the following order:

The Mayor

(robed and wearing the Mayoral Chain and Medallion of Office),
preceded by the Mace;

The Mayor's Chaplain. (Revd Mrs Rablen)

The Deputy Mayor (robed and wearing Medallion of Office)

THE MACE-BEARER will announce:

"Members of the Council of the London Borough of Harrow, pray silence for
the Worshipful the Mayor"

(all stand)

THE MAYOR **the Deputy Mayor and the Mayor's Chaplain** will then proceed to their
chairs on the dais and remain standing

THE CHAPLAIN will open the meeting with prayers.

The Chaplain will then either withdraw or occupy a seat alongside the dais.

THE MAYOR will then invite Members to be seated.

(all sit)

**ITEM 1
OF SUMMONS**

ELECTION OF MAYOR

THE MAYOR will call for **nominations for the Office of Mayor** for the Municipal Year 2009/10.

Councillor Eric Silver will be nominated by Councillor Anthony Seymour seconded by Councillor Dinesh Solanki.

THE MAYOR will ask if there are any further nominations

Proposer and Secunder may make speeches in putting forward nominations, and any other Members may speak in support thereof. Also any other Members who have previously indicated a wish too may speak.

THE MAYOR will put the nominations, in the order in which they are made, to the meeting. (the vote on each separate nomination will be by the show of hands)

(Note: In the case of an equality of votes, the Mayor is required by law to give a casting vote)

THE MAYOR will declare the successful candidate to be duly elected Mayor of the London Borough of Harrow for the ensuing Municipal year.

The newly elected Mayor will mount the dais to accept the congratulations of the retiring Mayor.

THE RETIRING MAYOR will ask the Council to stand and will then vacate the Chair

(All stand)

The retiring Mayor, the newly elected Mayor, the Proposer and Secunder of the Mayor's nomination, will leave the Council Chamber

(All sit)

After a short interval, **the Mayor's procession** will return to the Council Chamber in the following order:

The newly-elected Mayor
(Robed and wearing Mayoral Chain and Medallion of Office)

The retiring Mayor

The Proposer and Secunder

THE MACE-BEARER will announce

"Members of the Council of the London Borough of Harrow, pray silence for the Mayor"

(All stand)

Members of the Council and others present will stand in their places and remain standing

THE MAYOR will mount the dais and remain standing by the Mayoral Chair, and the **Retiring Mayor** will also mount the dais and remain standing by the Deputy Mayor's Chair.

The Proposer and Secunder will pause at the entrance to the Chamber and then return to their places

THE MAYOR will then sign the Declaration of Acceptance of office.

THE MAYOR will invite Members to be seated.

(all sit)

THE MAYORESS (Cllr Joyce Nickolay)
will invest the incoming **Mayoress (Mrs Silver)** with her Medallion of Office

Presentation of Bouquet to Mayoress

THE ELECTED MAYOR will then return thanks

VOTE OF THANKS TO RETIRING MAYOR

THE MAYOR will call upon a proposer (Councillor Susan Hall) and seconder (Councillor Manji Kara) to move and second a vote of thanks to the Retiring Mayor and any other Members who have previously indicated a wish too may speak in support.

THE RETIRING MAYOR will return thanks.

THE MAYOR will present a replica of the Mayor's medallion to the **Retiring Mayor (Councillor John Nickolay)** in commemoration of his Mayoralty of the Borough 2008/09

The Retiring Mayor will then take his seat in the Chamber

THE MAYORESS

will present a Medallion to the **Past Mayoress (Cllr Joyce Nickolay)** in commemoration of her year as Mayoress 2008/09

Presentation of Bouquet to the Retiring Mayoress (Councillor Joyce Nickolay)

Cllr Joyce Nickolay will then take her seat in the Chamber

**ITEM 2
OF SUMMONS**

APPOINTMENT AND INVESTITURE OF DEPUTY MAYOR

THE MAYOR will say “I have given written notice of the appointment of **Councillor Chris Mote** as Deputy Mayor for the ensuing Municipal Year”.

The newly appointed Deputy Mayor will proceed to the well of the chamber where the Mace-Bearer will invest her/him with the Deputy Mayor’s robe. The newly appointed Deputy Mayor will then mount the dais.

THE MAYOR will invest the newly appointed **Deputy Mayor** with the Deputy Mayor’s Medallion of Office.

(Members of Council will remain seated throughout these proceedings)

THE MAYORESS

will invest the **Deputy Mayoress (Councillor Mrs Mote)** with her Medallion of Office.

Presentation of Bouquet to Deputy Mayoress

THE DEPUTY MAYOR will return thanks for his appointment.

**ITEM 3
OF SUMMONS**

APPOINTMENT OF CHAPLAIN

THE MAYOR Will announce his appointment of Mayor’s Chaplain (Rabbi Lew)

REMAINING BUSINESS

The remaining business of the Council will then proceed in accordance with the Summons.